

# REINSTATEMENT APPLICATION APPRAISER APPROVED INSTRUCTOR

Georgia Real Estate Appraisers Board  
Suite 1000-International Tower  
229 Peachtree Street N.E. Atlanta,  
Georgia 30303-1605  
Ph:(404) 656-3916 / Fax: 404-656-6650

FOR OFFICE USE ONLY	
Instructor # _____	
Appraiser # _____	
PMD: _____	FEE: _____
REC'D: _____	RET'D: _____
CODES: _____	

**Incomplete or incorrect applications will be returned unprocessed and you will be charged a \$25.00 fee.**

**Instructions:** Please type or print your responses to the information requested on this application. Refer to Chapter 539-5, Standards for Appraiser Course Instructors, for the requirements for renewal of the approval to teach appraiser classification courses. Attach additional pages if necessary.

**Fee:** Reinstatement fee of \$50.00, plus \$100.00 renewal fee for each year or portion of year since approval lapse.

## **SECTION I – Instructor Information**

Name: \_\_\_\_\_

Residence Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

GA Appraiser Classification # \_\_\_\_\_ Classification Status: \_\_\_\_\_ Active \_\_\_\_\_ Inactive

## **SECTION II – Fee Calculation**

**\$100.00 + \$50.00 x ( \_\_\_\_\_ Number of Years or Parts of Years Lapsed) = \_\_\_\_\_ Total**

Submit a fee payable to the Georgia Real Estate Appraisers Board. You may pay with a personal, company, or business check. *The Board will not process your application without this fee.*

**SECTION III – Teaching Experience**

List the courses approved by this Board or any other state’s appraisal Board which you have taught in the year prior to your filing this application. Include the name of the school or organization offering the course and the number of times you have taught the course.

Course Name	Organization	# Times Taught

**SECTION IV – Instructor Development and Continuing Education**

List below any instructor training or development course which you completed within the prior calendar year.

Organization	Course Name	# Hours	Date

**SECTION V – Notice of Convictions and Disciplinary Actions**

Have you been convicted of, pled nolo contendere to or been granted first offender treatment upon being charged with (1) any criminal offense other than a traffic violation or (2) driving under the influence (DUI) of alcohol or drugs?

NO     YES     YES (On File With GREAB)

If YES and *not on file*, submit the Background Clearance Application with all required attachments.

Have you been disciplined by any state or federal licensing agency or authority which regulates any profession? (Disciplinary actions include, but are not limited to, such actions as: a reprimand, a suspension, a revocation, a fine, or any restriction placed on a license.)

NO     YES     YES (On File With GREAB)

If YES and *not on file*, submit the Background Clearance Application with all required attachments.

**SECTION VI – Lawful Presence Verification Information**

Attach a notarized “Lawful Presence Verification” form, along with a “secure and verifiable document”, as detailed on our website (if not already on file with GREAB).

**SECTION VII - Sign and Date this Application**

I, the undersigned applicant, do hereby certify that all of the information given in this application is true to the best of my knowledge and belief.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_