

Real Estate School Renewal Application

Georgia Real Estate Commission
Suite 1000-International Tower
229 Peachtree Street N.E.
Atlanta, Georgia 30303-1605
Ph: 404-656-3916 Fax:404-656-6650 www.grec.state.ga.us

FOR OFFICE USE ONLY

PMD:
Rec'd: FEE:
Ret'd:
CODE:

For the School Director - Attach a notarized "Lawful Presence Verification" form, along with a "secure and verifiable document", as detailed on our website (if not already on file with GREC).

For a \$25 fee discount and faster service you may renew online using a credit card at www.grec.state.ga.us.

School Code #: _____ **Due Date:** _____ **Renewal Fee:** **\$125.00**

Section 1 - Biographical Data

School Name and LOCATION Address:

School MAILING Address:

County: _____

County: _____

Email: _____

School Phone: _____

Website: _____

Section 2 - Answer "YES" or "NO"

NO

Have you, the school, any owner, officer, or stockholder, any instructor, or the school's director or coordinator been convicted of, pled nolo contendere to or been granted first offender treatment upon being charged with (1) any criminal offense other than a traffic violation or (2) driving under the influence (DUI) of alcohol or drugs?

YES

YES On File

If YES and not on file, submit the Background Clearance Application with all required attachments.

NO

Have you, the school, any owner, officer, or stockholder, any instructor, or the school's director or coordinator been disciplined by any state or federal licensing agency or authority which regulates any profession? (Disciplinary actions include, but are not limited to, such actions as: a reprimand, a suspension, a revocation, a fine, or any restriction placed on a license.)

YES

YES On File

If YES and not on file, submit the Background Clearance Application with all required attachments.

Section 3 - Signature

I, the undersigned applicant, do hereby certify that the information given in this application is true to the best of my knowledge and I do hereby authorize any authorized representative of the Georgia Real Estate Commission to receive any criminal history information pertaining to me which may be in the files of any federal, state, or local criminal justice agency.

School Director Signature

Date